

CO-CHOMUNN NA PAIRC and RAVENSPOINT TRADING LTD

MINUTES OF BOARD MEETING: MONDAY 22nd MARCH 2010

Present: John Randall (JR); Mary Ann Matheson (MAM); Donnie Morrison (DM); Hugh Smith (HS); Philip McLean (PM)

1. Apologies: Morag O'Driscoll (MO); Dave Phillips (DP)

2. Minutes of last meeting (16th February): Approved.

3. Action points arising:

- (i) A visit had been made to deal with the chiller unit and there is some reduction in noise.
- (ii) Agreed to proceed with PayZone questionnaire as first step towards acquiring cash machine (HS).
- (iii) Problems in setting up new bank account for RTL should now have been overcome (DP to check).
- (iv) Bilingual leaflet now in preparation (JR).
- (v) Future work on corridor and kitchen to be undertaken in April (JR to discuss with DP).
- (vi) Reciprocal website link to be explored (DP).
- (vii) Previous events (Burns Supper, Laura Helyer launch, Gaelic course, films) successfully completed.

4. Financial position:

- (i) DP had circulated figures on latest financial position.
- (ii) Noted that large payments in and out of bank account would be taking place because of renewable energy project.

5. Operational issues:

- (i) Guidelines for staff to be completed and implemented asap (DP and MM).
- (ii) Use of mobile bank on Mondays to be reviewed (DP).

6. Update on capital improvements at Ravenspoint:

- (i) Porch – concrete base laid, roof materials ordered, volunteers to recommence work asap (DP).
- (ii) Renewable energy project – first stage of insulation work completed, planning permission and lease for wind turbines expected soon.
- (iii) Extension project – planning permission obtained, SRDP decision to be taken on 20th April (JR to follow up problem recently raised).

7. Gaelic course and future events:

(i) JR thanked everyone who had made the course a success.

(ii) Agreed a Buntata is Sgadan evening should be planned for July.

8. Health and Safety: Deferred until MO available.

9. Any Other Business: Nairn training course to be discussed with DP and MM

10. Date of next meeting: Friday 23rd April, 7.30pm